



### **Guidelines for Lodge Leaders (COVID Officer) No 3 14/12/2020**

Thank you for agreeing to be Lodge Leader during your stay in the Lodge. Lodge Leaders have been introduced to ensure the smooth running of the Lodge, ensure people staying are complying with the COVID restrictions and assisting Members and their Guests as required. Any concerns, please do not hesitate to contact me. Email: [sandra\\_reddy@hotmail.com](mailto:sandra_reddy@hotmail.com)

The current Covid-19 regulations require a host of measures be in place and strictly observed to help mitigate disease transfer and are a legal obligation. It is extremely important that anyone staying at the lodge understands what is required of them.

The Club has a duty of care to all who occupy the lodge and must be able to demonstrate that every effort is being made in accordance with State legislation to ensure everyone's wellbeing.

Members and their Guests are expected to be in good health prior to departing their homes, and most importantly have **NO** flu-like symptoms.

Here are some guidelines to assist you and other suggestions to pass on to the Lodge occupants:

- **No visitors allowed in the Lodge except Members including any accompanying visitors.**
- **It is recommended occupants clean their rooms before they move their bags into the room on arrival.**
- **Notify the Committee if any areas including the bedrooms are found not cleaned or untidy.**
- **Remind occupants to take bags immediately to their allocated room** and food straight to their allocated cupboard and fridge. Do not leave bags of food sitting on the benches or in the kitchen unattended.
- **All occupants should have brought their own bedding, including pillows and doonas.** If bedding is required, this can be found in room 11. If bed linen is issued; the Member involved will be charged for the dry cleaning of the Club's bedding and the cost of a new pillow. Any linen used is to be placed in the laundry bags in room 11. Pillows used are to be thrown out or taken home.
- **Each Member and their party, or single Members will have a dedicated bathroom and are to use only their allocated bathroom.** Please report any issues to the Committee. Bathroom common sink areas are to be cleaned after use.
- **Anyone exhibiting a temperature (above 37.5 degrees) or COVID symptoms are to be asked to leave immediately.** A thermometer is in the store room. We recommend the lodge occupant attends the Thredbo Medical Centre (if open) or Jindabyne Medical services for assessment and if their condition is not related to COVID-19 or an infectious



illness, obtain a certificate to indicate such to give the Lodge Leader. If the person concern is non-compliant please notify me, or any of the Committee, and if required the Police.

#### **Thredbo Medical Centre Update.**

Outside of winter, Thredbo Medical Centre is only open during school holiday periods. At all other times, there is first aid care available in Thredbo.

Thredbo Medical Service (when open) is operating out of the **Thredbo Leisure Centre** in the space that was once the Thredbo Day Care. The extra space in this new facility allows the Medical Centre to meet government requirements for operations under the pandemic. The contact phone number for the surgery is the same 0264576254.

The Thredbo Medical Centre can test for COVID 19 but the turnaround for test results will be several days.

- **Co-ordinate the Lodge Occupants to clean once a day.** The cleaning is to comprise of:
  - All surfaces in the foyer, ski room, lounge, dining, and kitchen.
  - The stair hand railing, light switches, and door handles of the common areas.
  
- **Remind lodge occupants when required** the importance of;
  - Cleaning of surface areas after use with the cleaning products provided.
  - Observe social distancing at all times. **Obey the 1.5 metre ruling.**
  - **Cough into arm and wash hands / use hand sanitizer frequently.**
  - **No outside visitors. No parties allowed.**
  
- **Ensure sanitiser, wipes and gloves are available in all common areas** and advise through the Member survey, or email one of the Committee if supplies are running low.
  
- Kitchen regulations:
  - **Max 2 people in the kitchen** at all times.
  - **Gloves to be used when emptying the dishwasher.**
  - **Wash hands or use and sanitizer before opening the fridge.**
  
- **When using the ski room drying cupboards remind occupants as necessary that clothing is to be well separated from other people's clothing.**
  
- **The day before departure please remind occupants to:**
  - **To fully clean and disinfect their room before departure** with sanitiser provided to each room.
  - **Disinfect allocated bathroom** with sanitiser provided to each bathroom. Wipe down fridge space and allocated kitchen cupboard with provided alcohol wipes.
  - **They are required to vacate the Lodge by 5pm on the day of departure.**
  - **There is an expectation that occupants will leave the lodge clean and tidy.**

There is no expectation for the Lodge Leader to remain until all occupants have left the Lodge.

Thank you for your assistance.